



**WILTSHIRE  
TENNIS**

# Use of Changing Facilities Policy

<b>Version</b>	1.1
<b>Date</b>	August 2023
<b>Custodian</b>	Liz Lewis
<b>Approver</b>	Phil Evans/Management Committee
<b>Review date</b>	Unspecified

Wiltshire Tennis strives to ensure that all children (anyone under 18) are safeguarded from abuse and have an enjoyable tennis experience.

### **Application**

This policy applies to all staff, coaches, volunteers, players, parents/carers and any other individuals associated with Wiltshire Tennis.

This document sets out our policy for the acceptable use of changing rooms in relation to junior and mixed age teams representing the county or engaged in county-run training camps and competitions.

### **LTA Registered Venues.**

We will only use LTA Registered venues for such activities, which will have their own venue-specific policies in place, and published on their websites.

We recommend that all players arrive ready changed for their activity, with suitable clothing available for the range of weather/temperatures likely to be experienced. Players should then go home/to their accommodation to shower and change.

In exceptional circumstances, parents/carers/team captains may feel that their player does require access to a changing room. In these cases, please refer directly to the specific policy publicised by the relevant venue and make arrangements accordingly. Where this becomes necessary, please add a comment to the event Risk Assessment and inform the County Administrator: [admin@wiltshiretennis.org.uk](mailto:admin@wiltshiretennis.org.uk)

The following basic requirements should be in place:

1. Groups of children will have sole use of changing rooms. This reduces any risks and potential vulnerability associated with mixing adults and children when changing and showering.
2. If adults and children need to share changing rooms, they will do so at different times.
3. Where it is unavoidable that changing rooms are used by both adults and children at the same time, there will be access to separate changing, showering and toilet areas.
4. Under no circumstances will adult staff, coaches or volunteers change or shower at the same time as children using the changing rooms.
5. Mixed gender groups of children will have access to separate changing rooms, or use the same changing room but at different times.
6. If we are made aware that a child or adult self-identifies as a gender that differs from the gender they were assigned at birth, we will work with them and their parents/carers (where it relates to a child) to make reasonable adjustments to changing arrangements to suit their needs (*N.B. For more information on this please go to <https://thecpsu.org.uk/help-advice/topics/lgbt-young-people-and-sport/>*)
7. Mobile phones and other electronic devices **must not be used** in changing rooms.
8. For younger groups of children, a DBS checked member of staff or volunteer will wait outside the changing rooms to allow children to call for assistance if required.
9. Where no changing facilities are available children, parents and travelling teams/players will be made aware prior to the game and advised to make alternative arrangements and to take appropriate additional clothing, for example tracksuits, waterproofs.