



**WILTSHIRE  
TENNIS**

# Grants Policy

## Document Control

<b>Classification:</b>	External	<b>Version:</b>	1.0
<b>Issue Date:</b>	8/8/2024	<b>Review Date:</b>	30/8/2026
<b>Compliance:</b>	Mandatory	<b>Owner:</b>	Andrew Dickinson
<b>Approval Body:</b>	Board	<b>Approval Date:</b>	8/8/2024
<b>Approved By:</b>	Liz Bissett   Colin Gratton		
<b>Place of publication:</b>	SharePoint   Website		

## **1 INTRODUCTION**

- 1.1 Wiltshire Tennis is committed to supporting registered Venues and coaches that are working towards improving and enhancing tennis opportunities across the county.
- 1.2 Wiltshire Tennis budgets a sum of money every year for grants which are made available to Venues and registered coaches for financial assistance.
- 1.3 Wiltshire Tennis will:
  - 1.3.1 Publicise its grant opportunities widely throughout the county;
  - 1.3.2 Review this policy and application process every three years.

## **2 CRITERIA**

- 2.1 Applications must be for defined projects that benefit the local community
- 2.2 The organisation must:
  - 2.2.1 be shown to promote physical health and fitness.
  - 2.2.2 be open to anyone who wants to join, regardless of ability.
  - 2.2.3 where possible provide free, or at reduced rates, or is affordable any special clothing or equipment.
  - 2.2.4 be open to more and less skilful or competitive players, as far as reasonably practicable and are treated even-handedly for access to facilities and other purposes.
  - 2.2.5 have no payments or private benefits given to players.
  - 2.2.6 have no separate and distinct benefits (for example, social facilities) provided for non-playing members;
  - 2.2.7 have refreshment and social facilities provided only where they are ancillary to participation in healthy recreation.
- 2.3 Grants are not made retrospectively for completed projects.
- 2.4 The organisation must demonstrate a clear need for financial support and typically show how fundraising has taken place.
- 2.5 Organisations will need to provide evidence of a constitution or terms of reference and hold a bank account specific to the applying organisation or community group (or be able to demonstrate they are supported by an organisation who will 'host' the award funds).
- 2.6 Applicants must acknowledge Wiltshire Tennis financial support in any publicity or printed material.
- 2.7 A report must be submitted to Wiltshire Tennis detailing how the grant has been used within 12 months of the award. Failure to do this may jeopardise future grant applications.
- 2.8 Wiltshire Tennis will not consider grant applications for:
  - 2.8.1 A private profit making/commercial organisation
  - 2.8.2 Existing Running costs - e.g., rent, rates, electricity, etc.
  - 2.8.3 Projects that have already been completed
  - 2.8.4 Projects which could reasonably be expected to secure finance by other means

## **3 APPLICATION PROCESS**

- 3.1 All applicants will be required to complete an application form and return it to the Wiltshire Tennis Administrator.
- 3.2 Subject to funds being available, applications will be invited throughout the year.
- 3.3 Deadlines for applications will normally be three weeks ahead of the meeting date.
- 3.4 All applicants will be contacted within two weeks of the Finance and Commercial Revenue Committee's decision.