



**WILTSHIRE
TENNIS**

Use of Changing Rooms Policy

Document Control

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Wiltshire Tennis strives to ensure that all children (anyone under 18) are safeguarded from abuse and have an enjoyable tennis experience. This policy applies to all staff, coaches, volunteers, players, parents/carers and any other individuals associated with Wiltshire Tennis.

This document sets out the Wiltshire Tennis policy for the acceptable use of changing rooms in relation to junior and mixed age teams representing the county or engaged in county-run training camps and competitions.

We will only use LTA Registered venues for such activities, which will have their own venue-specific policies in place, and published on their websites.

Notwithstanding the below, we recommend that all players arrive ready changed for their activity, with suitable clothing available for the range of weather/temperatures likely to be experienced. Players should then go home/to their accommodation to shower and change.

In exceptional circumstances, parents/carers/team captains may feel that their player does require access to a changing room. In these cases, please refer directly to the specific policy published by the relevant venue and make arrangements accordingly.

Where this becomes necessary, please add a comment to the relevant Risk Assessment and inform the County Administrator: admin@wiltshiretennis.org.uk

The following basic requirements should be in place:

1. Groups of children will have sole use of changing rooms. This reduces any risks and potential vulnerability associated with mixing adults and children when changing and showering.
2. If adults and children need to share our changing rooms, they will do so at different times.
3. Where it is unavoidable that changing rooms are used by both adults and children at the same time, there will be access to separate changing, showering and toilet areas.
4. Under no circumstances will adult staff, coaches or volunteers change or shower at the same time as children using the changing rooms.
5. Mixed gender groups of children will have access to separate changing rooms or use the same changing room but at different times.
6. If we are made aware that a child or adult self-identifies as a gender that differs from the gender they were assigned at birth we will work with them and their parents/carers (where it relates to a child) to make reasonable arrangements to suit their needs. N.B. For more information on this please go to <https://the cpsu.org.uk/help-advice/topics/gbt-young-people-and-sport/>
7. Mobile phones and other electronic devices **must not be used** in changing rooms.
8. For younger groups of children, a DBS checked member of staff or volunteer will wait outside the changing rooms to allow children to call for assistance if required.
9. Where no changing facilities are available children, parents and travelling teams/players will be made aware prior to the activity and advised that they should make alternative arrangements and to take appropriate additional clothing e.g. tracksuits, waterproofs etc.

Further briefing information

This document is intended to allow the county to meet the needs of its members, taking into account the facilities that are available to them, the number of people accessing them and the activities they are undertaking.

Whilst changing facilities in venues vary greatly, venues are required to have a policy on the use of changing facilities (unless they have no changing facilities at all). This template may not be suitable or practical for some venues due to their nature (e.g. public access, multi-sport venues, etc) in which case this template can be used as a starting point alongside the CPSU changing rooms guidance (<https://thecpsu.org.uk/resource-library/best-practice/safe-use-of-changing-facilities/>) to develop a policy that meets their needs.

Venues who find it difficult to adhere to some of the procedures in this document and CPSU guidance, or do not have changing facilities at all, may consider that it is more practical for players to come to the venue already changed, wearing suitably warm clothing e.g. tracksuits, and go home afterwards to change and shower.

Changing rooms and transgender people: Venues should consult the Equality and Human Rights Commission Guidance on the provision of single-sex spaces in making decisions in relation to changing room provision.

End of Use of Changing Rooms Policy